

# BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

## TERMS OF REFERENCE

### CLIMATE EMERGENCY WORKING GROUP

#### **Membership – 8 Members**

**(To be elected annually by the Annual Meeting of the Town Council.)**

- The Climate Emergency Working Group is to consist of 8 members
- One of the town councillors will be elected Chair annually by the full council and shall hold office until the next Annual Council meeting.
- There will be a minimum of four town councillors as members of the group
- The quorum of the sub committee is three.

#### **Aims**

To enable the town council to work alongside local groups and statutory organisations to reduce impact on climate, mitigate the effects of climate breakdown and become resilient to changes caused by climate breakdown.

#### **Meetings**

The Clerk will call Climate Emergency Working Group meetings as and when necessary. Members will be summoned to attend meetings which will be held in a variety of public meeting rooms across the parish and Public Notice of the meeting shall be given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.

#### **Documentation**

Minutes of all meetings will be recorded by the Clerk and circulated at full council meetings. All resolutions and recommendations to the full council shall be recorded in the minutes of the meetings.

#### **Accountability**

The Climate Emergency Working Group must not act ultra vires. Any recommendations it may wish to make outside its terms of reference shall be recorded in the minutes for consideration by the full council

#### **Scope**

- Support the Council to examine, alongside legal and financial implications, the environmental implications of CO2 emissions and other greenhouse gas emissions of all the decisions it makes.
- Seek ways to help and encourage our community to reduce direct and indirect CO2 emissions<sup>[1]</sup> and other greenhouse gas emissions and become resilient to changes caused by the changing climate.

- Research funding available and make recommendations for budget provision for grant schemes from 2020-2021 onwards which will enable carbon-reduction activities in Bingley and provide guidance on grant criteria.
- Support the Council to find ways to pro-actively reduce its greenhouse gas emissions as an organisation
- Seek to influence the policies of other organisations to encourage them to reduce their emissions
- Strategically reassess and adjust the scope of the Council's current activities, including refocusing the scope of its community grants
- Liaise and cooperate with the team leading Bradford Council's climate emergency planning
- Investigate signing up to the Covenant of Mayors (<https://www.covenantofmayors.eu/en/>) to track progress and link with towns around the world who are cutting emissions

### **Review**

The Climate Emergency Working Group terms of reference are to be reviewed at the Annual Council meeting.